

# To Our Valued Customer

PLEASE KEEP THIS FOR FUTURE REFERENCE

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**Student Name**

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**Hall / Room #**

Thank you for renting from University and Student Services, Inc. (USS)

## Problems or Service Concerns?

Please initiate a Service Request via email at [info@uandss.com](mailto:info@uandss.com) or call us at 888-877-1113.

## Room Change?

Should you wish to move or transfer this unit, you must notify USS. Upon notifying USS you are responsible for transporting the unit to your new room assignment along with your personal items.

## Early Move Out?

In the event you move out before the end of the Spring Semester, you must contact USS to schedule a pick-up of the unit. This is your responsibility; please do not expect the university staff to do this for you.

**WE HOPE YOU HAVE A GREAT YEAR!!**



University and Student Services, Inc.

[www.uandss.com](http://www.uandss.com) 888-877-1113